

IronStone HOA

Charter for the Welcoming & Beautification Committee

The purpose of this charter is to define the mission, membership, authority and responsibilities for the Ironstone HOA Welcoming Committee.

Mission

The Welcoming Committee's purpose is to make the transition for new residents easier and to promote community spirit. The committee will put together welcome packets for new residents with neighborhood information and provide a warm introduction to our community.

The Committee will present ideas to the board for welcome packet contents, necessary printed information and communications and ways to engage and interact with new members of the community in a welcoming and inclusive manner.

The Committee may also present ideas for beautification of the neighborhood and engage with members of the committee and neighborhood to improve the appearance of the neighborhood's outdoor public spaces. Only a strong interest in beautifying our neighborhood is required.

This will be achieved by meeting as often as necessary to complete the responsibilities to create and deliver welcome packets to new neighbors in a timely manner.

Membership

The board will appoint the committee chair and co-chair. The committee shall have a minimum of two (2) members and a maximum of five (5) members including at least one (1) who is currently serving on the HOA Board. The board may fill vacancies on the committee and may remove a member from the committee at any time without cause.

Committee members commit to meeting at least two (2) times per year, and commit to a term of at least one year.

Members must be in good standing, i.e. assessments current, no outstanding CC&R and/or rules non-compliance issues, and current and continuing owners.

This is a volunteer position and no members will be compensated in any way.

Responsibilities

- Prepare a proposed annual budget for welcome gifts, printing, and materials prior to each fiscal year.
- Develop, distribute, and maintain neighborhood information and community resources to keep welcome packets current and relevant.
- Creatively and personally welcome newcomers on behalf of the Association and distribute community information including, but not limited to:
 - Bylaws, Covenants, and Declarations
 - Current Board Members and Officer
 - Committees
 - Annual Meetings
 - Social Functions and Activities
- Welcome and encourage participation of members
- Submit ideas to the Board for neighborhood improvements, repairs, enhancements and general beautification ideas for the neighborhood
- Submit minutes and/or reports of meetings to the Board

Timothy Back

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09/11/22 12:27 PM CDT
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09/11/2022

President's signature

Date

This charter may be reviewed and revised as deemed necessary by the board.
Approved by the board on 08/2022.